



Cek Room

PANDUAN TOPUP DEPOSIT & ISSUED

LANGKAH KE 1

Pilih Menu Topup > Request Topup

Pilih salah satu dari 4 Bank untuk melakukan request Topup Deposit Anda

Pastikan bank yang tersedia dalam posisi Online

Masukan Jumlah Request Topup Anda

Setelah terpastikan Jumlah Request Topup Anda sudah benar, lanjutkan request Anda dengan klik tombol : Request Tiket Topup

Pastikan Anda mencatat nomor rekening Bank yang Anda pilih

Berikutnya akan muncul data request Anda di List Tiket Topup Anda

No	Tanggal Request	Nilai Request	Kode Unik	Tiket Topup	Bank Tujuan	Batas Transfer
1	15-04-2016 16:52:34	1.000.000	137	1.000.137	MANDIRI	16-04-2016 04:52:34
2	10-04-2016 18:53:43	10.000.000	578	10.000.578	MANDIRI	11-04-2016 06:53:43
3	08-04-2016 21:25:53	1.000.000	552	1.000.552	MANDIRI	09-04-2016 09:25:53

Lihat daftar yang paling atas pada List Tiket Topup. Anda di haruskan transfer sesuai dengan jumlah Nilai Request beserta Kode Unik yang tertera pada list. Pastikan waktu transfer Anda tidak melebihi Batas Transfer

*Kode unik ini di penggunaan untuk verifikasi otomatis pada sistem www.cekroom.com

*Apabila sudah melewati batas transfer, Anda harus melakukan request topup ulang

LANGKAH KE 2

The screenshot shows the 'Cek Room' application interface. On the left is a dark sidebar menu with options: Dashboard, Cari Penerbangan, Cari Hotel, Data Pemesanan (highlighted with a green box), Booking, Issued, Cancel, Refund, Laporan Transaksi, Mutasi Saldo, Topup, Berita Terbaru, Testimoni Anda, and Setting. The main content area is titled 'Pilih Range Tanggal Data Booking' and shows a date range from 15-04-2016 to 15-04-2016. Below this is a table titled '10 Data Pemesanan Anda Berstatus Booking' with columns: NO, TANGGAL, KODEBOOK, INFO PEMESANAN, PASSENGER NAME, PRICE, and DETAIL. The table contains three rows of booking data. The 'DETAIL' column for each row contains buttons for 'DETAIL', 'ISSUED', and 'CANCEL'. A green box highlights the 'ISSUED' button for the first row.

NO	TANGGAL	KODEBOOK	INFO PEMESANAN	PASSENGER NAME	PRICE	DETAIL
1	Time Limit: 15-04-2016 21:34:00 Tanggal Book: 15-04-2016 16:34:43	Citilink	Route : BDO-SUB (Oneway) Depart : 20-04-2016 Pass : Adlt (1) Chld (0) Infnt (0)	MRS. fani rachma hapsari Tlp: 085648999199	Harga Tiket: 525.000 Harga Bayar: 502.500 Profit: 22.500	DETAIL ISSUED CANCEL
2	Time Limit: 15-04-2016 21:19:00 Tanggal Book: 15-04-2016 16:19:15	Citilink	Route : BDO-SUB (Oneway) Depart : 20-04-2016 Pass : Adlt (1) Chld (0) Infnt (0)	MR. nourma sepva berlina Tlp: 085648999199	Harga Tiket: 525.000 Harga Bayar: 502.500 Profit: 22.500	DETAIL ISSUED CANCEL
3	Time Limit: 17-04-2016 23:59:00 Tanggal Book: 14-04-2016 13:29:52	Lionair	Route : BDJ-BDO (Oneway) Depart : 30-04-2016 Pass : Adlt (2) Chld (0) Infnt (1)	Mr. imam syarifudin Mrs. lita alamia Miss. dianda aqila (23-	Harga Tiket: 1.579.700 Harga Bayar: 1.542.300 Profit: 37.400	DETAIL ISSUED CANCEL

Setelah terpastikan request Jumlah Topup Deposit Anda sudah masuk, Anda dapat melanjutkan proses Issued (pembayaran) reservasi Anda dengan memilih menu Data Pemesanan > Booking

Klik Issued untuk melanjutkan proses pembayaran reservasi Anda

The screenshot shows the 'Proses Issued Hotel' form. It has a title 'Proses Issued Hotel' and a message 'PIN Issued Anda Dapatkan Ketika Pertama Kali Login'. Below the message is a label 'PIN Issued *' and an input field containing 'PIN Issued Anda'. At the bottom are two buttons: 'Batal' and 'Proses Issued'.

Untuk melakukan proses Issued diharuskan menggunakan PIN Issued Anda

Berikut contoh tampilan hasil Issued reservasi yang berhasil terbayar

The screenshot shows the 'Detail Pemesanan Hotel' page. It displays booking information: KODE BOOKING, Tanggal Booking: 12-04-2016 18:47:24, Tanggal Issued: 12-04-2016 20:49:56, Status Pemesanan: ISSUED, Tamu, No. Tlp, Agent: Admin Cek Room, Agent ID: cekroom. Below this is the 'Detail Hotel' section for 'Metland Hotel Cirebon By Horison'. A table shows room details: Nama Kamar (Kamar Superior), Sarapan (Yes), Tanggal Cek-In (Rabu, 13 April 2016), Tanggal Cek-Out (Kamis, 14 April 2016), Jumlah Malam (1 Malam), and Jumlah Kamar (1 Kamar). The 'Total Fare' is 450.000. At the bottom are buttons for SHOW NTA, BIAJA ADMIN, PRINT, E-TIKET, and INVOICE.

Anda dapat melihat invoice hasil Issued Anda di Data Pemesanan > Issued. Didalam Invoice hasil Issued Anda terdapat tombol link untuk mendownload E-Tiket Anda